

Minutes of the Mundford Parish Council Meeting Held at The Cricket Club, Mundford on Thursday 5th September 2019

PRESENT:

Councillors J. Musgrove (Chairman) D. Goodrham, J. Marston, S. Welsh, B. Ellis N Enderby, S. Eyres, Cllr S Booth and Mrs S. King (Clerk to the Council). There were 6 members of the public.

1. THE CHAIRMAN'S OPENING REMARKS

Welcome to September's Parish Council Meeting. Several people from the Circle of Friends group are here and will be included in the Tree Lighting Ceremony item. The notice board is now up and in use. A large part of the village has been resurfaced and today they have swept up the loose stones. We have emailed David Jacklin to urgently get the road markings added especially outside of the school. We had an unfortunate incident where the defibrillator was required and were told it wasn't registered with 999. We have checked our records and this was in fact registered and we are now in the process of sorting this out.

2. APOLOGIES OF ABSENCE

Cllr K. Weight

3. ACCEPT AND SIGN THE MINUTES

The minutes of the meeting held on 1st August 2019 were accepted as a true and accurate record, this was proposed by Cllr N. Enderby and seconded by Cllr D. Goodrham and all agreed. The Chairman signed the minutes.

4. TO RECEIVE DECLARATIONS OF INTEREST

Cllr D. Goodrham for correspondence regarding the bowls club.

5. PUBLIC PARTICIPATION

None

6. MATTERS ARISING

6.1 Outstanding Highway Matters

- The missing barrier on the corner of Swaffham Road, just on the bend of Lynford Road is dangerous and needs to be repaired. Chairman J. Musgrove will continue to try and get hold of the Manager of Lynford Hall to discuss responsibility. In the meantime, Highways will try and establish if this is the responsibility of the Water Board.
- The 3 large flower tubs at the top of Crown Road have been moved as requested by Highways for them to complete investigations regarding the drainage in Malsters Close. Clerk to chase to find out when this will be completed. (Email sent on 09/09).
- We had a request from Doug Rolfe to cut the overhanging hedges around the dyke in Pig Sty Lane. This has now been completed by Bruce. The owner of the broken fence which backs onto Pig Sty Lane has now repaired this.
- The school would like to borrow the Parish Council cones to put outside the school until the road markings have been completed. It will be the responsibility of the caretaker to put the cones out and bring them back in. This was proposed by Cllr D. Goodrham and seconded by Cllr N. Enderby and 6 agreed.

6.2 Village Footpaths and Verges – to discuss outstanding matters and actions taken

- The posts which need to be erected outside the property 'Two Hoots' on Swaffham Road is still ongoing. The swing has not yet been dismantled and therefore the posts are not ready for use.
- There are a number of overgrown shrubs/hedges in Wissey View. Cllrs S. Eyres and D. Goodrham to visit Wissey View and the rest of the village and note addresses. Once received the Clerk will send letters to the owners to reduce these in size.
- The public footpath opposite London Lane has now been cut by Bruce. This will be cut 3 times a year by Highways from next year.

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6.3 Allotments – to discuss (if any) outstanding or future matters

- The steel posts still need to be cut to divide allotment plots 7A and 7B.
- All allotments have now been taken.

6.4 Handyman/Gardener – update on outstanding and future projects

- The Cricket Club hedge will be cut in September.
- There are nettles around the Allotment hut which needs to be cut back.
- The footpath down Pig Stye Lane is uneven near the allotments. Bruce would like this area to have stones laid to prevent it from being slippery in the rain.
- Bruce had to sharpen his hedge cutter blades and this was previously agreed by the Chairman. This has now been completed.
- The school hedge along the Kings Lynn Road needs to be cut again.
- Bruce needs a better pressure washer to complete all the tasks. Bruce had two prices for the pressure washer one at £312 and the other at £439.99 including VAT. A budget of £300 was previously agreed but it was felt that the more expensive pressure washer would be better. It also comes with a 3 year guarantee. This was proposed by Cllr S. Eyres and seconded by Cllr D. Goodrham. All agreed.

6.5 Village Notice Board

This has now been completed and thanks to Bruce for all his efforts.

6.6 Enchanted Cinema Event

Unfortunately the Enchanted Cinema event had to be cancelled due to the organiser. The money we have already paid for the deposit has now been returned. We will return the deposits paid by the Village Hall and the Cricket Club. The raffle prizes will be used for the Tree Lighting Ceremony. The perishable raffle prize has been given to the Circle of Friends group.

6.7 Allotment Hut

The Church is still interested in renting the allotment hut. It was proposed by Chairman J. Musgrove that the rent continues at £1 a year. This was seconded by Cllr S. Eyres and all but Cllr D. Goodrham (not allowed to vote) agreed. It was proposed by Cllr S. Eyres that the Church be allowed to rent the allotment shed for up to 10 years and then it will be reviewed again. This was seconded by Cllr S. Welsh and all but Cllr D. Goodrham (not allowed to vote) agreed.

Chairman J. Musgrove will send round an 'Occupational Licence' to all Councillors to review.

It has been agreed that the Parish Council are able to use the allotment shed if necessary.

6.8 War Memorial

We have received confirmation from Historic England that the Mundford War Memorial has been awarded 'Listed Building Status'. The list entry is 1465484. The Memorial is now listed at Grade II.

We will still need to arrange for a plaque to be ordered and this will need to be an A4 size.

6.9 Remembrance Day Service (Sunday 10th November)

The poppies have now been delivered to the Village Hall. The cost of a special flag to mark the occasion will cost £30 which is 6ft by 3ft and will be double sided. This was proposed by Cllr D. Goodrham and seconded by Cllr N. Enderby and all agreed.

The service will be carried out by the Vicar, Carol Hicks, who will take a service at the Church and then come over to the War Memorial. West Tofts will try to send Soldier(s) to attend.

6.10 Tree Lighting Ceremony

The Circle of Friends group will be putting on a Christmas tree display at the Methodist Chapel in the village. This was advertised in the recent Mundford Messenger magazine. There is space for 15 to 20 small 3ft Christmas trees. There will be no charge to look at the trees but there will be a donation jar for the Chapel.

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The arrangements for the Tree Lighting Ceremony are below:

- The Mundford Fish Bar will be putting on their Christmas tree lights at the same time. The owner's wife will be baking cakes to sell on the night. They were very well received last year.
- The Crown Pub will continue to donate their usual lovely goods.
- Chairman J. Musgrove will visit Lynford Hall in November to see what they can provide for the evening.
- We still need to approach the Residential Home to see if they would like to participate.
- Yallops will continue with their great meat stall.
- There will be raffle prizes.
- There will be a hot chocolate stall.
- We will ask for businesses to name their Charities up front so they can be advertised before the event.
- The Chapel doors will be open to allow people to view the Christmas tree display.
- Chairman J. Musgrove to investigate if able to locate a better audio system for the evening.
- The Parish Council will provide a 3ft tree for the Methodist Church.
- We will try to get some Police support for the evening but this was refused last year.
- The lights will be switched on at 5pm.
- Father Christmas will be switching on the lights. An idea was put forward that a raffle for Children to assist Father Christmas with switching on the lights at £1 a ticket.

6.11 Bulb Planting – Agree a Date

The date this year will be Saturday 12th October meeting at 10am at the office.

6.12 Charitable Donations

This item will be moved to the meeting in October.

6.13 NHS 5 Year Plan

Our comments have been added to the website.

6.14 Parish Partnership Scheme 2020

Chairman J. Musgrove has been in touch with Westcotec regarding the purchase of the SAM2 signs and brackets. Westcotec will meet with Chairman J. Musgrove to walk around the village to decide on the best place for the brackets to be mounted. Once this has been established we can look at costs and then be ready to submit the application before the December deadline.

7. CORRESPONDENCE – The Clerk / Chair will read out any outstanding correspondence that has not been previously circulated

- A letter has been sent to some residents of the village from Highways England regarding works which are due to be carried out on the A47, East Tuddenham. The work is planned to start on Wednesday 11th September for 4 nights between the hours of 8pm to 6am weekdays only.
- We received an email from a Gentleman who would like to do some metal detecting around the village and wanted the land owners' permission first. The Clerk is to reply and apologise that unfortunately we do not know of any land owners who would permit this. (Email now sent).
- An email was received from Norfolk County Council about how we can work with the farming community to help improve road safety and the roadside environment. This can be found at www.norfolk.gov.uk/farmingandthehighway
- An email has been received from the RAF Benevolent Fund in Norfolk. Information can be found on the Parish Council website.
- A letter was received from Opus Energy regarding the office electrics. Following a call with 'Make it Cheaper' which is a company who finds the best prices from energy providers, we have decided to stay with Opus Energy for a further 3 years.
- An email has been received from Solo Housing asking us to put up posters on the village noticeboard regarding offering suitable lodgings for single people. It was agreed that Mundford isn't the best village to house single people due to the lack of transport and proximity to local towns. Clerk to send email to apologise. (Email now sent).

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- We have received 2 quotes to decorate the Parish Office. It was proposed by Chairman J. Musgrove to go with Mark Cavanagh. This was seconded by Cllr S. Eyres and all but Cllr D. Goodrham (not allowed to vote) agreed.
- We have received a letter from the Bowls Club asking for a grant towards the purchase of the bowls green. The letter has been circulated to the Councillors and will be added to the October agenda.

8. FINANCE

8.1 Payments and Cheques for the August invoices

The following payments were authorised on Thursday 5th September. The payments were proposed by Cllr D. Goodrham and seconded by Cllr N. Enderby and all agreed.

Description	Amount
Balance for August 2019 (minus the following direct debits)	£2,161.06
Opus Energy Parish Office Electric	£30.11
E-On Street Lights	£115.49
Everflow Water Rates	£15.43
XLN Telephone/Wifi Parish Office	£78.17
Total Direct Debits	£239.20
Receipts	Amount
Cinema Deposit Returned	£401.00
Mundford Books x3	£60.00
Mundford Book	£20.00
Mundford Books x3	£60.00
Total Income	£541.00
Balance	Amount
After Direct Debits and Income	£2,462.86

Cheques	Description	Total
BACS	Norfolk Parish Training – Simon Training	£38.40
BACS	Mr B McIsaac – Wages, Fuel & Expenses	£249.58
BACS	Westcotec Street Light Maintenance	£59.23
BACS	Mrs A Shepherd – CCS	£700.00
BACS	Mrs S King Wages	£463.97
BACS	Mr J Musgrove – Hampshire Flag (Parts)	£8.38
Cash	Cinema Ticket Refunded	£25.00
BACS	Viking Stationery – Office Supplies	£35.66
Cash	Cinema Ticket Refunded	£13.00
Cash	Pimms Hamper/BBQ Hamper/Notice Board Pins	£57.97
BACS	Village Hall Cinema Deposit Returned	£127.00
BACS	Cricket Club Cinema Deposit Returned	£127.00
BACS	Norfolk SLCC – Summer Conference (Sean)	£49.50
Total Paid		£1,954.69

Balance in Community Account	Total
September 2019 (£3,000 transferred from savings account). Balance as of 30/08/2019	£5,021.55
Balance in Savings Account	Total
September 2019 (£3,000 transferred to current account and £7.84 interest)	£12,861.38
Balance for Miscellaneous Items	Total
Chilzone	£1592.96
Outdoor Sports and Play	£996.50

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8.2 Web report for August

The following report has been received from Mrs Rosemary Godfrey

- There were 263 visitors in August.

9. PLANNING APPLICATIONS

Reference Number:	Address:	Date:	Description:	Outcome/Update:
3PL/2019/1012/D	6 Green Lane Mundford	August 2019	Reserved Matters for single dwelling following outline permission - 3PL/2016/0634/O	Undecided

10. STREET LIGHTING

Chairman J. Musgrove and Cllr S. Eyres will walk around the village to establish which street lights need the pole extensions.

11. REPORTS

11.1 District Cllr Mike Nairn

The long awaited Local Plan is due out this month. The Planning Inspector at Bristol could not complete it which is why it has been postponed until now. This was due to him using a different method for the 5 year land supply. This is dependent upon developers and what they currently have in their land bank especially for large scale developments.

Weeting are currently fighting against the development of 450 houses within the village. Suffolk County Council has put forward an objection to the development until they have received more information including from Environmental Services. The crematorium application for Weeting has been put on hold as further information is required. There has been no survey carried out on the capacity of schools and the NHS.

I have a meeting with David Jacklin shortly and will mention the road markings which need to be added to Mundford especially outside of the school.

11.2 County Cllr Fabian Eagle

None

12. MEMBERS' MATTERS – items for agenda for next Month's meeting

With nothing more to discuss the meeting closed at 9pm.

Chairman: _____ Date: _____